## Special Formula Subsidy (SFS)



## What is SFS?

This is a subsidy of up to \$80 per month for families who are eligible. It is a scheme for beneficiaries diagnosed with rare metabolic conditions. They need special dietary requirement and **special metabolic formulas\*** as part of their diet, to help manage their condition.

\*Special Formulas refer to special metabolic formulas such as Anamix, Isoleucine, Ketocal, Methionine 100 and PKU Lophlex etc.

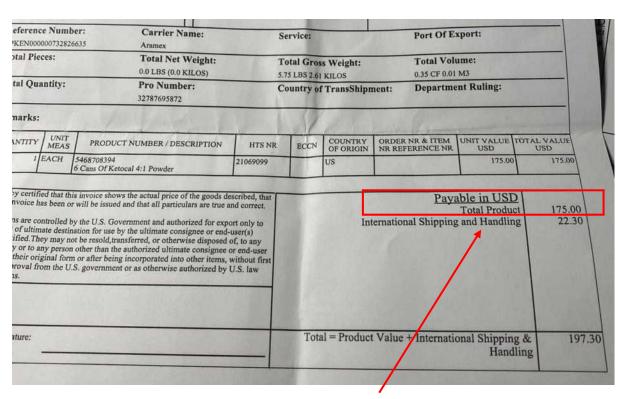
Submitted invoices to have **beneficiary's name** as the addressee.

## How to claim?

- 1) Fill up SECTION A on PAGE 1 and PAGE 2 on the SFS application form. (Application form can be downloaded at RDSS official website).
- 2) With both pages of the application form filled up, please proceed to get assessor to endorse on SECTION B, PAGE 1 of the application form.
- 3) **ONLY** medical doctor, (medical) social worker from health institution/EIPIC/SPED schools, homecare personnel or palliative care personnel can be the official assessors for SECTION B. We DO NOT accept therapist's endorsement.
- 4) MAIL in HARD COPY of the endorsed SFS application form together with all the supporting documents to: 43 Hindhede Walk #07-08 Singapore 58797 by 30 November and 30 April.
- 5) **Supporting documents** refer to:
  - Original Invoices that are addressed to the child (compulsory)
  - NETS payment slip attached to the invoices
  - E-invoices will require attached screenshots and/or official receipts from vendors/service providers to prove that invoices have been fully paid for
  - For overseas purchase, please produce your credit card statement so that we know the exchange rate being used
  - Please make a **copy of your original invoices with the payment proof**, especially for the NETS payment slip. The ink FADES OFF after some time, and we will regretfully not able to accept that as a proof of payment if the copy of it is NOT submitted together.
- 6) Claims are being processed on a **half yearly basis**, and each time a *new application* form must be submitted.
- 7) Application forms not properly filled up/endorsed will be rejected.
- 8) Please wait for up to 2-4 weeks from each cut-off date, for the reimbursement to be made to the applicant, via the payment mode indicated on Page 2 of the application form.
- 9) Please sign on the receipt enclosed in the envelope and mail it back to us when you have received the cheque.
- 10) Remember to bank in the cheque within 6 months of the issuing date.
- 11) It is the responsibility of the legal guardians / parents to process the claim for the beneficiary.

- 12) Please note that each beneficiary can claim only ONE of the three other schemes that RDSS has beside the Medical Intervention Program (Yearly of \$400).
  There are the Special Nutrition Subsidy or Optical/Dental Subsidy or Power For Life Program.
- 13) If beneficiary is claiming for this SFS, he/she will **NOT** be eligible for Power For Life Program or the Optical/Dental Subsidy.

## **Example of overseas invoice**



Only the COST OF COSUMABLES IS CLAIMABLE. So in this case only \$USD175.00 is claimable. The rate used will be the rate reflected in the credit card bill.

